

GLADSTONE

The J. David Gladstone Institutes - Intellectual Property Analyst

About The J. David Gladstone Institutes:

The J. David Gladstone Institutes is an independent, not-for-profit research institution affiliated with the University of California San Francisco (UCSF), contributing to the health and well-being of all people through medical research, education, and outreach in the areas of heart disease, HIV/AIDS, and neurological disease. Gladstone is composed of three separate institutes and approximately 350 employees. Our employees receive exceptional benefits. We are located in an award-winning building adjacent to UCSF's Mission Bay Campus. Gladstone has consistently ranked as one of the top places to work in academia in the United States.

Job Description:

The Intellectual Property Analyst position will include some clerical duties including gathering technical data and contact information to prepare routine research related agreements such as material transfer agreements (MTAs). Prepare documents and routine IP agreements, such as confidentiality agreements for review by IP Counsel or Senior IP Manager. Perform initial analysis of routine IP agreements for conformance with Gladstone IP policies under the general supervision of the IP Counsel. Work with Gladstone scientific and administrative staff, as needed, to obtain information required for preparation of and legal review of agreements and other documents.

Requirements:

BA/BS (paralegal or scientific area preferred) plus 2-3 years experience or equivalent combination of education and experience. Paralegal experience a plus.

To Apply please go to the following link:

<http://gladstone.interviewexchange.com/candapply.jsp?JOBID=26385>